INSTRUCTIONS TO AUTHORS FOR PREPARATION OF PAPERS

GENERAL REMARKS

- Papers are sent by e-mail as an *attachment*, in formats *Microsoft Word Document (.docx)* or *Microsoft Word 97–2003 Document (.doc)*, or some other open source text editor;

- Papers should contain remarks, cited bibliography, key words and a summary (abstract);

- A paper should contain at least 15.000 and not more than 30.000 characters with blanks (up to 15 pages);

- Word document should be named as follows: first and last name of (the first) author, title of the Paper;

- The font used in the text should be *Times New Roman size* 12, Cyrillic, with line spacing 1,5; style *Normal + Justify* (even on both left and right margin). First line automatic right tabulation (Col 1);

- Language should be Serbian, written in Cyrillic or Latin alphabet; An exception are papers in other languages, so that a paper can be in one of the world's languages;

- At the first mention of a foreign name in the text, the original name should be written in brackets, and each subsequent time it should be transcribed without mentioning in the original language;

- A list of references is added at the end of the Paper (bibliography, citations). The references are listed in alphabetical order, and they are not translated into the language of the Paper;

- The footnotes are displayed at the bottom of the page of the commented portion of the text, numerated in Arabic numbers, in continuity in the whole text (Chicago style). Sources are listed in the language they were written in;

- If a technical Paper contains pictures or tables, they are mandatorily submitted as separate attachment(s) in (JPEG, TIFF, PNG) format. The author should put them in the appropriate spot in the text;

- The Authors are responsible for the originality of the manuscript, and that it was not published before. Submitted Papers will be anonymously reviewed. The author(s) whose Paper is accepted may not publish it in any form or scope in any other printed or electronic publication. Authors whose papers have not been selected have no obligations towards the Editorial Board of the Collected Papers (Proceedings).

- The style of footnotes and reference list (citations, bibliography) is *Chicago Style (Humanities)*. Details can be seen at
https://www.chicagomanualofstyle.org/tools_citationguide.html

The paper should be organized as follows:

- Top left corner, next below previous one: first and last name (of all) author(s) (font *Times New Roman Bold*, size 12), official title of the institution, and address (*Times New Roman*, 12), author(s)' e-mail (*Times New Roman*, 12)

- Title of the Paper (*Times New Roman Bold*, 16)

- Summary (up to 200 words) and key words (up to 8 terms) (*Times New Roman*, 11)

- Text of the Paper (*Times New Roman*, 12) , subtitles (*Times New Roman Bold*, 14), bibliography (*Times New Roman*, 12)

- Full names of all authors, affiliation, Title of the Paper, summary, and keywords in English (in the same font and size as in the Serbian language).